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INDIAN CENTRAL SUGARCANE COMMITTEE

**Resolutions constituting the Committee, its
Memorandum of Association, Rules &
Regulations and Bye-Laws etc.**

(Amended upto 30th Nov. 1959)

March 1960 ✓
Amendments made upto October, 1960.



Secretary
INDIAN CENTRAL SUGARCANE COMMITTEE.
19-20, ROHTAK ROAD,
NEW DELHI
1959

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No. F. 7-32/53-Com. I.

Government of India

MINISTRY OF FOOD AND AGRICULTURE (AGRI.)

New Delhi, the 24th December, 1953.

RESOLUTION

The responsibility for guiding sugarcane research in India and advising the Central and State Governments on matters relating to the improvement and development of the industry connected with sugarcane and its products has hitherto rested mainly with the Indian Central Sugarcane Committee constituted by the Government of India, late Department of Education, Health and Lands Resolution No. F. 41-24/43-A, dated the 6th June, 1944. Consequent upon the decision of the Government of India to form a Development Council for Sugar under the Industries (Development and Regulations) Act, 1951, the Indian Central Sugarcane Committee has been divested of a part of its functions relating to the technological research and development of sugar and its by-products which would henceforth be performed by the Development Council for Sugar. The rest of the functions relating to research and development of sugarcane and *Gur & Khandsari* industry will continue to be performed by the Indian Central Sugarcane Committee. The Committee will, however, remain a body corporate registered as a Society under the Registration of Societies Act (XXI of 1860), with headquarters at Delhi or such other place as the Committee may decide.

2. The functions of the Indian Central Sugarcane Committee will, henceforth, be to undertake the improvement and development of the growing, breeding and marketing of sugarcane and development of *Gur* and *Khandsari* Industry in India and all matters incidental thereto. This includes functions such as the agricultural research of sugarcane, the production, distribution, testing and propagation of improved varieties of cane, collection of relevant statistics, recommendations relating to credit and transport facilities and transport routes, affecting improvements in methods of production and storage of *Gur* and *Khandsari* and other allied matters. The Committee will also advise the Central and State Governments concerned on any points which may be referred to it by them, provided the subject matter of the reference falls within the prescribed functions of the Committee.

3.* The Committee will henceforth, be constituted as follows :—

1. President, nominated by the Central Government.
2. Agricultural Commissioner with the Government of India.
3. Director, Indian Agricultural Research Institute, New Delhi.

* Previous substituted vide Government of India resolution No. 7-66/56.5, Instt., dated the 13th/15th November, 1956.

4. Director, Indian Institute of Sugarcane Research, Lucknow.
5. Director, Sugarcane Breeding Institute, Coimbatore.
- 6—12. Directors of Agriculture, U. P., Bihar, Punjab, Madras, ~~Bombay~~ ^{Maharashtra}, Mysore and Andhra Pradesh or their nominees.
- 13—15. Cane Commissioners, U. P., Bihar and Punjab.
- 16—26. Eleven non-official representatives to be nominated by each of the following State Governments :—
- | | | | |
|----------------|-------|--|-----------|
| U. P. | ... 1 | Punjab | ... 1 |
| Bihar | ... 1 | Bombay ^{Maharashtra} | ... 1 |
| Madras | ... 1 | Assam | ... 1 |
| Andhra Pradesh | ... 1 | Orissa | ... 1 and |
| West Bengal | ... 1 | Mysore | .. 1 |
| Madhya Pradesh | ... 1 | | |
- 27—29. Three non-official representatives of *Gur* and *Khandsari* interests to be nominated by the Central Government.
- 30—32. Three Members of Parliament 2 from the Lok Sabha and 1 from the Rajya Sabha.
- 33—37.* One representative each of the Ministries of Finance and Railways and three representatives of the Sugar Industry (1 each for North Indian factories, ~~Bombay~~ - Deccan factories and other factories in South India). ^{Maharashtra}
- 38—40. And such other members as the Central Government may appoint from time to time subject to a maximum of three.

The tenure of appointment of the members of the Committee other than those who are appointed by reason of the office or appointment they hold, will be three years with effect from the 1st April of the year in which they are appointed or such lesser period as may be specified in the notification/letter of appointment.

Provided that in the event of total representation granted to any interest or institution being reduced, the entire number of the representatives representing such interest or institution shall vacate office and fresh nomination according to the number fixed shall be made.

4. The Secretary of the Committee, who will not be a member of the Committee, will be appointed by the Central Government but he will be paid from the funds of the Committee.

5. The Government of India will finance the Committee by placing at its disposal a grant of Rs. eight lakhs per annum. The Committee

* Amendments vide G/I's Resolution No. 7—10/59—S^ccane Instt., dt. 30-4-1959.

will have an entirely free hand in regard to the expenditure of the grants made to it for research and other purposes subject to any restriction that may be imposed by the Central Government in the Rules and Bye-laws of the Committee in this behalf.

6. A meeting of the existing members of the Committee will be convened as soon as possible, to alter the Memorandum of Association and Rules and Bye-laws of the Indian Central Sugarcane Committee in the light of the above provisions, as may be required by the Registration of Societies Act (XXI of 1860). Such alterations and modifications in the Memorandum of Association and Rules and Bye-laws of the Committee will be subject to the approval of the Central Government.

Ordered that the Resolution be published in the Gazette of India for general information.

K. R. DAMLE

Additional Secretary to the Government of India.

No. F. 41-24/43-A

Government of India

DEPARTMENT OF EDUCATION, HEALTH AND LANDS

New Delhi, the 6th June, 1944

ORIGINAL RESOLUTION

The responsibility for guiding sugarcane research in India and advising the Central and Provincial Governments on matters relating to the improvement and development of the industry connected with sugarcane and its products has hitherto rested mainly with a Sugar Committee appointed by the Imperial Council of Agricultural Research. The proceeds of the Sugar Excise Fund, to which funds are credited at the rate of one anna per cwt. of white sugar produced in British India, out of the excise duty levied thereon, are however, available only in part for co-ordinated schemes of sugarcane research and cognate activities; the rest of the Fund is administered directly by the Government of India, partly for maintaining the Imperial Institute of Sugar Technology and partly for giving grants to Provincial Governments for expenditure on schemes ancillary to schemes sanctioned by the Imperial Council of Agricultural Research. It is becoming increasingly obvious that all this is inter-related and can best be tackled by one central organisation.

2. Taking into account the expansion of its own work and envisaging considerable further developments in the near future and the need for post-war re-adjustments, the Sugar Committee of the Imperial Council of Agricultural Research in October, 1941, recommended that a Central Sugar Committee should now be constituted on the lines of the Indian Central Cotton Committee and with somewhat similar power and functions. This resolution was endorsed by the Governing Body of the Imperial Council of Agricultural Research in July, 1942. The Government of India agreeing with the Sugar Committee and the Imperial Council of Agricultural Research, have accepted this recommendation in principle and have decided to set up a Central Sugarcane Committee which will be a body corporate registered as a Society under the Registration of Societies Act (XXI of 1860), with headquarters at Delhi or such other place as the Committee may decide.

3. The functions of the Indian Central Sugarcane Committee will be to undertake the improvement and development of the growing, marketing and manufacture of sugarcane and its products in India of all matters incidental thereto. This includes items such as agricultural, technological and economic research on sugarcane, *Gur*, sugar and their bye-products, the improvement of crop forecasting and statistics, the production, distribution and testing of improved varieties and recommendations relating to banking and transport facilities and transport

routes, the maintenance of an Institute of Sugar Technology and other similar matters. The control over the Institute of Sugar Technology will vest in the Committee along the lines indicated later. The Committee will also advise the Central and Provincial Governments concerned on any points which may be referred to it by them, provided the subject matter of the reference falls within the prescribed functions of the Committee.

4. It is desirable that the growers, the manufacturers and the traders should be fairly represented on the Committee. Subject to a reserve power of nomination by the Governor General in Council so as to permit of appointments to Committee to meet requirements that may vary from time to time, the Committee will be constituted as follows :—

- (1) The person nominated by the Central Government as the President of the Committee
- (2) The Vice-President, Indian Council of Agricultural Research
- (3) The Agricultural Commissioner with the Government of India
- (4) The Director, Indian Agricultural Research Institute
- (5) The Director, Indian Institute of Sugar Technology
- (6) The Agricultural Marketing Adviser to the Government of India
- (7) The Director, Sugarcane Breeding Institute, Coimbatore
- (8) The Director, Scientific and Industrial Research or his nominee
- (9)—(16) The Directors of Agriculture, Madras, ^{Maharashtra} Bombay, West Bengal, Uttar Pradesh, Punjab (I), Bihar, Mysore and Hyderabad or their nominees
- (17)—(19) The Cane Commissioners, Uttar Pradesh, Bihar and Punjab (I)
- (20)—(28) Nine representatives nominated by the Indian Sugar Mills' Association of whom at least two shall be representatives of the Indian Sugar Producer's Association, one representative of the Deccan Sugar Factories Association, one of the South Indian Sugar Mills Association and one of the Bengal Sugar Mills Association
- (29) One representative of the owners of Sugar Factories nominated by the Central Government
- (30)—(37) Eight representatives of the Gur and Khandsari Industry nominated by the Central Government as follows :—

Uttar Pradesh	...	3	(One for Khandsari and two for Gur)
Madras	...	2	
Bihar	...	2	
^{Maharashtra} Bombay	...	1	

(38)–(49) Twelve non-officials representing agricultural interests and nominated by the following Governments :—

Uttar Pradesh	... 2	Punjab	... 1
Madras	... 1	West Bengal	... 1
Bihar	... 1	Central Government	... 6
			12

(50)–(52) Three representatives of Sugar Trade—one nominated by the ~~Bombay~~ ^{Madras} Sugar Merchant's Association, one by the Kanpur Sugar Merchant's Association and one by the Central Government from nominees of South India, West Bengal or any other Merchants' Association

(53)–(57) Five members of the Parliament nominated by the Central Government to represent consumers and other interests

(58)–(60) Three representatives of Sugar Technologists—one from the Deccan Sugar Technologists Association and two from the Sugar Technologists' Associations in Northern India—nominated by the Central Government

(61)–(63) One representative each of the Ministries of the Food and Agriculture, Commerce and Industry and Railways

(64)–(65) Two representatives of labour to be nominated by the Central Government, and

(66) Such other persons as the Central Government may appoint from time to time.

The tenure of appointment of the members of the Committee other than those who are appointed by reason of the office or appointment they hold, will be three years with effect from the 1st April of the year in which they are appointed or such lesser period as may be specified in the notification.

5. The Secretary of the Committee, who will not be a member of it, will be appointed by the Governor General in Council, but he will be paid from the funds of the Committee. The Director of the Institute of Sugar Technology will continue to be a servant of the Government of India. His salary and allowances will also be paid from the funds of the Committee, but the Government of India have agreed to meet his leave and pension contributions. The Committee will continue to employ at the Institute of Sugar Technology from its own funds such staff as has been lent to the Institute by the Government of the United Provinces on the basis on which they are at present employed by the Government of India, as also such other staff as are at present on contract till such time as contracts expire.

6. The Committee will continue to maintain the Imperial Institute of Sugar Technology both as a teaching and as a research Institution and will be responsible for the maintenance of sugar standards. Returns under the Sugar Production Rules, the maintenance of sugar trade information services and any special work that may be required by the Central or by any Provincial Government will be directly under the control of the Director of Institute of Sugar Technology.

7. The Government of India will finance the Committee by placing at its disposal the entire proceeds of the Sugar Excise Fund ; the amount so credited shall continue to be one anna per cwt. of white sugar produced in British India out of the excise duty levied on it. The question of increasing this amount will be considered after the war. If the amount placed in the fund in any year falls short of the needs of the Committee the Government of India will automatically grant a loan free of interest to cover the deficit and enable the Committee to incur expenditure upto a limit of Rs. 11.75 lakhs in the year subject to the condition that the first charge on any surplus occurring thereafter will be the repayment of this loan. The Committee will meet all the present liabilities of the fund and take over all its assets.

8. A meeting of those who will constitute the Committee will be convened as soon as possible after preliminary arrangements have been made to consider the terms of the Memorandum of Association and the Rules and Regulations which have to be filed with the Registrar of Joint Stock Companies. These rules and regulations and any modifications which may be subsequently made therein shall be subject to the approval of the Government of India.

ORDERED that a copy of the Resolution be communicated to all Provincial Governments and Administrations, the Vice-Chairman, Imperial Council of Agricultural Research, Agricultural Marketing Adviser to the Government of India, Director, Imperial Agricultural Research Institute, Food, Commerce, Industries and Civil Supplies and Political Deptts., the Indian Sugar Mills Association, the ~~Bombay~~ ^{Mal} Sugar Merchants Association, the Kanpur Sugar Merchants Association and the Indian Sugar Syndicate.

ORDERED also that the Resolution be published in the Supplement to the Gazette of India for general information.

P. M. KHAREGAT

Additional Secretary to the Govt. of India

**MEMORANDUM OF ASSOCIATION
OF THE
INDIAN CENTRAL SUGARCANE COMMITTEE**

I. The name of the Society is the Indian Central Sugarcane Committee.

II. The objects for which the Society is established are :—

- (a) To undertake the Research and Development of the growing, marketing etc. of Sugarcane and Research problems connected with *Gur* and *Khandsari* in India and of all matters incidental thereof.
- (b) To undertake, assist or make in connection with sugarcane and *Gur* and *Khandsari* :
 - (i) agricultural, technological and economic research and propaganda
 - (ii) improvements in crop forecasting and statistics
 - (iii) the production, testing and distribution of improved varieties
 - (iv) the adoption of improved cultural practices
 - (v) enquiries and recommendations relating to banking, storage, transport facilities and transport routes
 - (vi) other similar activities
- (c) To advise the Central or a State Government on any point referred to it by them, provided the subject matter of the reference falls within the prescribed functions of the Society.
- (d) To collect and distribute such information and Statistics relating to sugarcane and *Gur* and *Khandsari*, that may assist the various interests concerned.
- (e) For the purposes of the Society to draw and accept and make and endorse, discount and negotiate Government of India and other promissory notes, bills of exchange, cheques or other negotiable instruments.
- (f) To invest the funds or money entrusted to the Society upon such securities or in such manner as may from time to time be determined by the Governing Body and from time to time to sell or transpose such investments and to permit its funds to be held by the Government of India.
- (g) To purchase, take on lease, accept as a gift or otherwise acquire any land or building or works wherever situated in India which may be necessary or convenient for the Society and to construct or alter and to maintain any such building or works.

- (h) To issue appeals for funds in furtherance of the objects of the Society, to receive gifts and undertake the management of any endowment, trust, fund or donation not inconsistent with the objects of the Society.
- (i) To sell, lease, mortgage or exchange and otherwise transfer all or any portion of the properties of the Society.
- (j) To establish and maintain research and reference libraries and reading rooms.
- (k) To offer prizes and grant scholarships in furtherance of the objects of the Society and to finance the examiners and researchers.
- (l) To establish a Provident Fund for the benefit of employees.
- (m) To give grants to further the objects of the Society.
- (n) To do all other such things either alone or in conjunction with others as the Society may consider necessary, incidental or conducive to the attainment of the above objects.

III. The Governing Body of the Society shall, until the 1st April, 1945, be the persons who sign this Memorandum of Association and thereafter shall be the body constituted to be the Governing Body under the Rules and Regulations of the said Society.

IV. The income and property of the Society, however, derived, shall be applied towards the promotion of the objects thereof as set forth in this Memorandum of Association, subject to such limitation as the Government of India may from time to time impose. No portion of the income and property of the Society shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise howsoever by way of profit, to the persons who at any time are or have been members of the Society or to any of them, or to any persons claiming through them or any of them, provided that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or other person in return for any service rendered to the Society, or for travelling allowance, halting and other similar charges.

If, on the winding up or dissolution of the Society, there shall remain, after the satisfaction of all its debts and liabilities, any property whatsoever the same shall not be paid to, or distributed among, the members of the Society or any of them but shall be dealt with in such manner, as the Government of India may determine.

Certified to be a correct copy of the Memorandum of Association of the Indian Central Sugarcane Committee.

P. P. CHANDRA
Secretary

Handed over 2.12.41 to Mr. P. P. Chandra for 1000/-
2.12.41 R

RULES AND REGULATIONS **OF THE** **INDIAN CENTRAL SUGARCANE COMMITTEE**

PREAMBLE

In these Rules the following words shall have the following meanings:—

“THE SOCIETY” shall mean the Indian Central Sugarcane Committee.

“THE SECRETARY” shall mean the Secretary appointed under Rule No. V. for the time being and shall include an Acting Secretary.

“CENTRAL GOVERNMENT” has the meaning assigned to it in the General Clauses Act 1897 as modified by the Indian (Adaptation of existing laws) Order, 1947.

Membership of the Society

I. The Committee will, henceforth be constituted as follows:—

1. President, nominated by the Central Government.
2. Agricultural Commissioner with the Government of India.
3. Director, Indian Agricultural Research Institute, New Delhi.
4. Director, Indian Institute of Sugarcane Research, Lucknow.
5. Director, Sugarcane Breeding Institute, Coimbatore.

6—12. Directors of Agriculture, U. P., Bihar, Punjab, Madras, *Maharashtra* ~~Bombay~~, Mysore and Andhra Pradesh. *or their nominees*

13—15. Cane Commissioners, U. P., Bihar and Punjab.

16—26. Eleven non-official representatives to be nominated by each of the following State Governments:—

U. P.	...1	Punjab	...1
Bihar	...1	Maharashtra Bombay	...1
Madras	...1	Assam	...1
Andhra Pradesh	...1	Orissa	...1 and
Madhya Pradesh	...1	Mysore	...1
West Bengal	...1		

27—29. Three non-official representatives of *Gur* and *Khandsari* interests to be nominated by the Central Government.

30—32. Three members of Parliament of whom two shall be elected from among themselves by the members of the Lok Sabha and one shall be elected from among themselves by the members of the Rajya Sabha.

+ Govt of India 7-11/12. s. cane Instt.
D/ 14.5.62

- 33-37. One representative each from Ministries of Finance and Railways *and 3 representatives of Sugar Industry (1 each for North Indian factories, ~~Bombay~~ Deccan factories and other factories in South India). *Maharashtra*
- 38-40. And such other members as the Central Government may appoint from time to time subject to a maximum of three.

Membership Roll

te (Rule No. I)

Members of the Parliament serving on the Committee or any of its Sub-Committee shall not be entitled to any sum of money other than compensatory allowance as defined in Section 2(a) of the Parliament (Prevention of disqualification Act, 1959) *Govt. of India's letter No. 7-30/*

S.Cane Instt. dt 5-5-62

Duration of Membership

IV. (1) When a person becomes or is nominated as a member of the Society by virtue of an office or appointment he holds, his membership of the Society shall terminate when he ceases to hold that office or appointment and the vacancy so caused shall be filled by his successor to that office.

(2) Unless membership of the Society is previously terminated as hereinafter provided a nominated member of the Society shall hold office for three years with effect from the 1st April of the year in which he is appointed or such lesser period as may be specified in the letter of appointment. A retiring member would be eligible for re-appointment to the Society. *+ or else*

(3) A nominated member of the Society shall cease to be a member if he shall die, resign, become of unsound mind, become insolvent or be convicted of a criminal offence involving moral turpitude. *+ or else*

(4) A resignation of membership shall be tendered to the Society in the person of its Secretary and shall not take effect until it has been accepted on behalf of the Society by the President.

(5) If a nominated member of the Society leaves India he shall, before actually leaving :

- (a) Inform the Secretary of the Society in writing the dates of his expected departure from and return to India ; and
- (b) If he expects to be absent from India for a longer period than 6 months he shall tender his resignation.

If any member leaves India without doing so he shall be deemed to have resigned with effect from the date of his departure from India.

(6) Any vacancy in the membership of the Society caused by any of the reasons mentioned in sub-rules (2), (3) or (5) of Rule IV shall

* Addition made vide Govt. of India Res. No. 7-10/59-S'Cane Instt., dated 30-4-1959.

+ Sanctioned at the 31st Meeting & Approved by the Govt. of India letter No. F-7-4/61. S.Cane Instt dt 12-5-61 & 21-11-61

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or election

† be filled by nomination by the Authority or Association, as the case may be entitled to make such nomination under Rule I. Any vacancy caused by the reason mentioned in sub-rule (3) or (5) of Rule IV shall be filled for the remaining period of the tenure of 3 years.

(7) In the event of total representation granted to any interest or institution being reduced by reason of any amendment made in the Memorandum of Association and Rules, the entire number of the representative representing such interest or institution shall vacate office and fresh nomination according to the number fixed by the amended Memorandum or Rules shall be made.

(8) Unless the membership of the Society is previously terminated as provided in this rule, a member of the Society elected by the Lok Sabha shall hold office for three years with effect from the 1st April of the year in which he is elected or till such time as he continues to be member of the Lok Sabha or the Rajya Sabha from which he is elected, whichever period expires earlier.

Explanation. Members elected or nominated in June/July etc. will be deemed to have become members with effect from 1st April of the year of election or nomination.

Vice-President, who would hold office until the Society.

Secretary's Duties

VI. The Secretary shall keep a record of the proceedings of the Society and shall perform the duties hereinafter directed to be performed by the Secretary and all such other duties as usually pertain to the office of the Secretary and not otherwise specifically provided for by these Rules.

General Meetings

VII. (1) An annual general meeting of the Society shall be held before 28th February each year at such time and place as may be determined by the President and not less than 21 days notice shall be given to members. At such general meeting, the Officers of the Society shall submit the Annual Report and the yearly accounts of the Society for the preceding year's working and the Budget for the coming year.

(2) The President shall convene a special general meeting of the Society on the written requisition of not less than 6 members of the Society.

Any requisition so made by the members of the Society shall express the object of the meeting proposed to be called and shall be left at the address of the Secretary or posted to his address.

Upon such requisition the President shall forthwith convene a meeting of the Society and if he neglects to give notice of such meeting

See page 11 of Govt. of India's letter. No. 7-4/61
S. cane Instt. 4.5-11 12-11-1961

within 21 days after the receipt of such requisition, the requisitionists may themselves convene a meeting of the Society.

(3) Six members of the Society including substitutes nominated under Rule I present in person shall form a quorum.

(4) If neither the President nor the Vice-President of the Society be present at any meeting of the Society, the members present shall elect the chairman of the meeting from amongst themselves.

(5) All disputed questions at meetings of the Society shall be determined by vote.

(6) Each member of the Society shall have one vote.

(7) In case of an equality of votes the Chairman shall have a casting vote.

The Society

VIII. (1) The Society shall have the management of all its affairs and funds and shall have authority to exercise all powers provided in these Rules.

(2) Subject to the approval of the Central Government, the Society shall have powers to make such bye-laws as they shall think proper for the preparation and sanction of budget estimates, the sanctioning of expenditure, entering into contracts, the investment of the funds of the Society and the sale or alteration of such investments, the making of appointments and any other purpose that may be necessary.

(3) The Society may by Resolution appoint Sub-Committees, for such purposes and with such powers as the Society may think fit. It may co-opt such persons to these Sub-Committees as it considers suitable and may permit them to attend the meetings of the Society (full Committee). In particular it shall appoint a Finance and Executive Sub-Committee.

(4) The Society may by a Resolution delegate to Sub-Committees, the President, Vice-President or Secretary, such of its powers, other than those specified in sub-rule (5) for the conduct of its business as it may deem fit, subject to the condition that the action taken under all delegated powers shall be reported at the next meeting of the Society.

(5) The Society may, with the previous approval of the Central Government, by Resolution, delegate to its Finance and Executive Sub-Committee and to any officers of the Committee, such administrative or financial powers as it may deem fit.

(6) The Society shall meet at least once a year and ten days notice shall be given of such meeting.

(7) Any business which it may be necessary for the Society to perform, may, if the President thereof so directs, be carried out by circulation among all its members and any resolution so circulated and approved by the majority of members signing, shall, if at least six members have recorded their views on the resolution, be as effectual and binding, as if the resolution had been passed at a meeting of the Society.

Provided that when resolution is referred by circulation of papers, any three members of the Society, may require that the resolution be referred to a meeting and thereupon such a reference shall be made to a meeting.

* Addition made vide G/I's letter, No. 7-58/60-S'cane Instt. dt. 7-9-1960

(8) When any business is so referred to the members by circulation, the President shall allow a period of not less than thirty days for the receipt of replies from members, such period to be reckoned from the date on which notice of the business may be expected to have reached all the members in the ordinary course of the post.

Bankers of the Society

IX. The Bankers of the Society shall be the ~~Imperial~~ ^{state} Bank of India. All funds of the Society shall be paid into the Society's account and shall not be withdrawn except on cheques signed by the President or Vice-President or a member of the Society authorized by the President in this behalf and countersigned by the Secretary of the Society.

Accounts and Audit

X. The accounts of the Society shall be subject to audit and the nature of the audit to be applied and the detailed arrangements to be made in regard to the form of the accounts and their maintenance on the presentation of the accounts for audit shall be prescribed in Byelaws framed by the Society and approved by the Central Government.

Office of the Society

XI. The Office of the Society shall be situated in Delhi or at a place as it may decide.

Seal

XII. The Society shall provide a seal and also provide for its safe custody and the seal shall never be used except by the authority of the Society previously given and the President or Vice-President of the Society shall sign every instrument to which the seal is affixed and every such instrument shall be countersigned by the Secretary.

Notices

XIII. A notice may be served upon any member of the Society either personally or by sending it through the post in any envelope addressed to such member at his registered place of business

Any notice so served by post shall be deemed to have been served on the day following that on which the letter, envelope or wrapper containing the same is posted, and in providing such service it shall be sufficient to prove that the cover containing such notice was properly addressed and put into the Post Office.

Alteration or Extension of the Purposes of the Society

XIV. Subject to the approval of the Government of India previously obtained, the Society may alter, extend or abridge any purpose or purposes for which it is established; provided it carries out the procedure in that behalf prescribed by Act XXI of 1860.

XV. The Rules of the Society may be altered with the sanction of the Government of India at any time by a Resolution passed by a majority of 2/3rd of those members present at any meeting of the Society, which shall have been duly convened for the purpose.

Certified to be a correct copy of the Rules and Regulations of the Indian Central Sugarcane Committee.

P. P. CHANDRA

* Amendments made vide G/I letter No. 7-58/60
S'cane Instt. dt. 7-9-60

**BYE-LAWS
OF THE
INDIAN CENTRAL SUGARCANE COMMITTEE**

I. Preparation of Budget Estimates

1. Not later than the 1st of February of each year the Secretary will prepare detailed estimates of the receipts and expenditure and the anticipated opening and closing balances of the Society for the ensuing financial year.

2. No provision may be included in the Budget estimates for any scheme which has not been duly approved by the competent authority under the Bye-Laws.

3. Should it be proposed, during the course of a financial year, to finance any approved scheme which has not been included in the estimates for that year the sanction of the Society shall be obtained to the method proposed for financing it, whether that be by means of a supplementary grant or by re-appropriation within the sanctioned estimates.

II. Sanction of Budget Estimates

1. Not later than 28th February of each year the sanction of the Society shall be obtained in such manner as may be laid down in the Rules to the Budget Estimates for the ensuing financial year.

2. After the annual general budget estimates of the Committee for the ensuing years are approved by the Indian Central Sugarcane Committee, they shall be submitted to the Government of India for their formal approval on or before the 1st March or on such date as the Government of India may fix for the purpose.

3. The approval of the Society is necessary to all schemes proposed to be financed from these funds of the Society.

4. The President of the Society may sanction any variation in any approved scheme upto the following financial limits :—

Where the cost of the approved scheme is Rs. 50,000/- or less—
Rs. 5,000/-

Where the cost of the approved scheme exceeds Rs. 50,000/-
—Rs. 10,000/-

Provided such variation is not inconsistent with the nature and object of the scheme itself.

III. Appropriation

1. The funds of the Society shall not be appropriated for expenditure on any scheme which has not been approved by competent authority under these Bye-Laws.

2. The primary unit of appropriation shall be the 'scheme' such secondary units as 'Pay of Officers', 'Pay of Establishment', 'Allowances and Honoraria', etc., being opened subordinate thereto as may be required.

Sub-Heads (e. g. 'Travelling allowance, compensatory allowances, etc.' under the Secondary unit 'Allowances and Honoraria') as may be necessary may be opened under 'Secondary units' to distinguish different expenditure within them.

3. The funds provided in the sanctioned estimate for each scheme shall be deemed to be at the disposal of the Secretary who will have full power to appropriate sums therefrom to meet expenditure on each such scheme upto the amount provided for it.

IV. Reappropriation

1. The President shall have power to appropriate funds from one unit of appropriation to another provided that the total sanctioned cost of each scheme be not thereby exceeded.

2. The Secretary may reappropriate funds from one secondary unit of appropriation to another within a primary unit.

V. Expenditure Sanction

1. No expenditure from the funds of the Society shall be incurred without the sanction of competent authority.

2. The Society shall have full power to sanction expenditure on any service to any amount provided that :—

- + (a) The creation of any post on pay exceeding Rs. ^{575/-}~~500/-~~ and
- + (b) any increase or reduction in the pay of a post or person, if the maximum pay of the post or person exceeds Rs. ^{575/-}~~500/-~~ after such increase or before such reduction, shall require the sanction of the Government of India.

3. The Secretary shall have powers to sanction expenditure of a miscellaneous or contingent nature upto an amount not exceeding Rs. 500/- in each case. *

The President shall have power to sanction expenditure of a miscellaneous or contingent nature upto an amount not exceeding Rs. 1,000/- in each case. *

4. A sanction to expenditure will not become operative until there has been an appropriation of funds under these Bye-Laws to cover it.

5. Expenditure in excess of the net appropriation for the year under each primary unit shall require the sanction of the Government of India.

VI. Contracts

1. The draft of all contracts involving consideration exceeding Rs. 5,000/- shall be submitted to the Solicitor to the Government of India for his advice as to the correctness of their form. Such contracts shall be under the seal of the Society and will require the sanction of the Society before their execution.

2. Neither the President nor the Secretary nor any member of the Society shall be personally liable for any assurance or contract

* The Dy. Secy. shall have powers to sanction expenditure of non-recurring nature upto amount not exceeding Rs. 250/- in each case (Addition made vide G/I letter No. 7-52/60 S'cane Instt. Dt. 7-9-1960)

2. A member of the Society, who is not an official shall be entitled to draw, in respect of any journey performed for the purpose of attending a meeting of the Society or of a duly constituted Sub-Committee thereof, such travelling and halting allowances as would be admissible in respect of such journey to Government servants of the first grade serving under the Government of India.

3. The Society may direct that such travelling and halting allowances as would be admissible to Government servants of the first grade serving under the Government of India, shall be paid to any number of the Society in respect of any journey performed for the purpose of attending a meeting of any other Association to which he is appointed as a representative of the Society.

1. Save as provided in Rules V and VII of the Rules of the Society all appointments of officers and servants of the Society shall be made by the Society :—

(a) Appointments to posts requiring academic or technical qualifications shall be made on the recommendation of an Appointment Sub-Committee, nominated for the purpose of which the President shall be the Chairman.

† (b) An appointment to a post of which the maximum salary exceeds Rs. 300/- shall not be made without the previous sanction of the Government of India.

† (c) Appointments to posts of which the maximum pay exceeds Rs. ~~250/-~~ ^{500/-} but does not exceed Rs. ~~500/-~~ ^{575/-} may be made by the Society.

† (d) Appointments to posts of which the maximum pay does not exceed Rs. 250/- may be made by the Secretary.

2. The authority competent to dismiss, promote or degrade an officer or servant of the Society shall be the authority empowered to appoint such officer or servant.

3. The power to create new appointments vested in any authority under these Bye-Laws shall be subject to only :—

(a) The limitation attaching to the powers of that authority to enter into contracts or to make appointments and ;

(b) the existence of budget provision.

4. The grant of leave, pay and allowances to Government servants whose services have been lent to the Society, shall be regulated by the rules framed by the Government of India applicable to persons transferred to foreign service.

+ Amended at the 31st meeting
 & Approved by the Govt. of India vide letter
 NO. 7-14/62. Same letter. D. 11-5-62.

5. The grant of leave pay and allowances to officers and servants of the Society, who are not Government servants, shall be regulated by the Society provided that in respect of officers engaged on contract leave rules to be framed by the Society shall be decided with due regard to the provisions of the model leave terms framed by the Government of India for officers engaged on contract under their control. The Society may delegate such of its powers in this respect as it may deem fit to the Finance and Executive Sub-Committee, President or Secretary.

6. In exercising the powers conferred by the Bye-Laws the Society shall, so far as may be, apply the principles of the Fundamental Rules of the Government of India and the Supplementary Rules made thereunder.

IX. Provident Fund

1. In this Bye-Law, 'servant' means a salaried officer or servant of the Society other than a Government servant whose services have been lent or transferred to the Society.

2. The Society may establish and maintain a contributory provident fund for the benefit of its servants and may require any of its servants, or any class of its servants to subscribe to the Fund.

3. Rules made by the Society to regulate the establishment and maintenance of a Provident Fund shall require the previous sanction of the Government of India.

X. Custody and Disbursement of Money

State

1. The current account of the Society shall be kept in the Imperial Bank of India and all moneys at the disposal of the Society, with the exception of petty cash and of money placed in fixed deposit or invested in accordance with the provision hereinafter contained shall be paid into that account.

2. Any funds not required for current expenditure may be placed in fixed deposits with any Bank approved in this behalf by the Government of India or invested in the name of the Society in any security in which trust property may lawfully be invested under the Indian Trusts Acts, 1882.

3. Placing of money in fixed deposit and the investment thereof and the disposal of moneys so placed or invested shall require the sanction of the President.

or Dy. Secy.

XI. Drawal of Funds

1. The Secretary and President or Vice-President or a member of the Society, authorized by the President in this behalf, jointly shall be the sole drawing officers of the Society. Funds will be drawn from the Bank in the manner laid down in Rule No. X. Cheque books will remain in the personal custody of the Secretary. *or Dy. Secy.*

There shall be drawn from the Bank and placed at the disposal of the Secretary permanent advance of Rs. 750/-* to be recouped as required, to meet the petty expenditure of the office of the Society.

@ addition made vide G/I letter No. 7-58/60
S'cane Instt. dt. 7-9-60

XII. Audit and the Publication of Accounts

1. The Society shall maintain account of all receipts and expenditure.

2. Such accounts shall be audited annually by auditors appointed in this behalf by the Government of India and such auditors may disallow any item which in their opinion has been spent otherwise than in accordance with the Articles of Association of the Society or its rules.

3. If any item is so disallowed an appeal from the disallowance shall lie to the Government of India whose decision shall be final.

4. The accounts of the receipts and expenditure relating to each financial year, together with the auditor's report thereon shall be submitted to the Government of India as soon as may be after the close of the financial year. The accounts and auditor's report shall be published in the Gazette of India.

5. The accounts of the receipts shall include a statement of all sums received by the Society during the financial year, which shall be shown under the following heads.

(a) Money received under para 5 of the Govt. of India Ministry of Food and Agriculture (Agri.) Resolution No. F. 7-32/53-Com. I, dated 24-12-53.

(b) Other moneys received by the Society.

(c) Interest received from the investment of such moneys as aforesaid.

6. Total receipts only shall be shown under each of the heads specified in Sub. Bye-Law (5) and the opening balance shall also be stated.

7. Expenditure incurred during the financial year shall be shown under the following heads :—

(a) Administration of the Society.

(b) Measures taken in connection with work on the development and research of sugarcane and research problems with regard to *Gur and Khandsari* in India.

(c) Measures taken in connection with improvements in the marketing of Sugarcane.

(d) Miscellaneous.

8. The closing balance for the year shall be shown at the foot of the accounts on the expenditure side.

XIII. Loans

(1) The Society shall have power to take money on loan from the State Bank of India against the securities held by the Bank on behalf of the Society upon the following conditions :—

- (a) No such loan shall be taken without the previous sanction of the Society.
- (b) Every such loan shall be repaid within six months from the date on which it was taken.
- (c) The total of loan outstanding at any one time shall not exceed Rs. 50,000/-.

Certified to be a correct copy of the Bye-Laws of the Indian Central Sugarcane Committee.

P. P. CHANDRA
Secretary, I.C.S.C.

INDIAN CENTRAL SUGARCANE COMMITTEE
Delegation of powers to the Officers of the Committee

No.	Powers.	Limits and restrictions, if any	
		President	Secretary
1	To create appointments and make appointments to sanctioned-posts	For posts maximum of which does not exceed Rs. 500/- per month	—
2	To make officiating arrangements.	All officers of the Committee except Secretary	All officers in the office of the Indian Central Sugarcane Committee of which maximum pay does not exceed Rs. 200/-
3	To grant travelling allowance to persons (other than members and employees) required to travel in the interest of the Committee	According to the status of the persons not exceeding amounts admissible under the Supplementary Rules of the Government of India	—
4	To authorise the employees of the Committee to proceed on duty to a State of India or to any other acceding State or foreign Settlement in India and to grant them travelling allowance in accordance with the Supplementary Rules of the Government of India.	To all officers of the Committee	To all staff in the office of the Secretary
		* To Secretary & Dy. Secretary of the C'tee	
		Full powers in of all the sta himself and the Secretary.	
5	To countersign pay and travelling allowance bills.	Secretary I. C. S. C. (T. A. Bills only)	(i) All officers and staff of the Committee (except the Secretary) (ii) Travelling allowance bills : (a) of non-official members (b) of persons other than members or employees, who are required to travel in the interest of the Committee
6	To sanction advances for the purchase of conveyance	All Officers of the Committee in accordance with the provision of the Civil Account Code.	All staff in the office of the Secretary of which maximum pay does not exceed Rs. 200/- in accordance with the provision of the Civil Account Code.

Amendment made vide G/I letter No. 7-61/69
 S'cane Instt. Dt. 25-10-60

No.	Powers	Limits and restrictions, if any	
		President	Secretary
7	To grant concessions to persons proceeding to Pasteur Institute for antirabic treatment	All Officers in accordance with the rules made by the Government of India	All staff whose maximum pay does not exceed Rs. 350/- in accordance with the rules made by the Government of India
8	To Institute criminal proceedings against employees	Full Powers	—
9*	To sanction premature in-	For premature in-	

Full powers in respect of officers and staff whose T.A. bills, he is competent to countersign in accordance with the Govt. of India Rules in this behalf

11	To sanction the grant or acceptance of an honorarium or fee and to sanction the undertaking of work for which an honorarium or fee is sanctioned	Upto Rs. 1,000/- in any individual case	Upto Rs. 50/- in any individual case.
12	To write off losses	Upto Rs. 1,000/- for one single item	Upto a limit of Rs. 100/- for single item and not exceeding Rs. 1,000/- a year in aggregate
13	To sanction medical attendance fee and cost of medicines for the servants of the Committee	—	Full powers, subject to the rules made by the Government of India or any rules framed by the Committee with the previous approval of the Government of India
14*	To sanction normal annual increments and grant of leave other than special disability leave.	All officers of the Committee except the Secretary	All officers and staff whose pay does not exceed Rs. 800/- p. m.

* Government of India letter No. 7-8/57. S'cane Instt., dated the 30th March, 1959.

f - do - " " 7-14/62 " " 14.5.1962
 @ - do " " " 7-61/59 " " 25-12-61

SCHEDULE OF CONDITIONS APPLICABLE TO GRANTS

Made By

THE INDIAN CENTRAL SUGARCANE COMMITTEE

(*)

Control of Funds

*1. The basis of grants for implementing research schemes approved by the Committee will be decided by the Committee and the grant will not be regarded as a subvention towards the normal work of the Central/State Agricultural Departments but will be exclusively utilised for the scheme sanctioned by the Committee.

4. The grants sanctioned by the Committee for various schemes will be placed at the disposal of the Central/State Government, as the case may be, annually towards the close of the financial year on receipt of the revised estimates of expenditure.

*6. The expenditure on the schemes financed by the Committee may in all cases be audited by the audit officer of the Central or State Govt. as the case may be. The Audit Officer concerned should furnish the Committee with a certificate that the grant has been spent on the objects for which it was sanctioned within a period of 2 years after the close of the financial year in which the grant is paid for the scheme for research on Sugarcane and Gur & Khandsari undertaken by the State Sugarcane Research Stations/Central Institutes.

(Suggested by the Government of India, in their letter No.3-88/00-S'cane., dated the 3rd Jan., 1962 copy attached.

*7(a) All Property acquired from the Committee's grant shall remain the property of the Committee and such items as are of non-perishable nature shall be returned to the Committee at the termination of the scheme.

*7(b) All receipts realised from the working of a scheme entirely financed by the Committee are credited to the funds of the Committee at the end of each year.

if any, before they are furnished to the Public Service Commission in connection with such recruitments.

- (b) The Committee will be at liberty to send one of its officers to assist the Union or State Public Service Commission with his advice at the time of interview of candidates, whenever his attendance may be deemed by the Committee to be necessary and can be arranged, the Central or State Government giving sufficient notice to the Committee as regards the dates of interviews fixed by the Commission.
 - (c) In all cases of Class I appointments, the President of the Committee will be consulted before appointments are actually made.
 - (d) Appointments will be offered to candidates strictly in the order of preference recommended by the Union or State Public Service Commission.
- (2) It is the usual practice that appointments of officers to technical and scientific posts are excluded from the operations of the rule relating to communal representation, and it is expected that the Central or State Government will follow this practice in making appointments to such posts in schemes, financed wholly or in part by the Indian Central Sugarcane Committee.
9. The prior approval of the Committee will be taken if it is proposed to grant a higher pay than the initial pay of the sanctioned scale to any of the staff included in the scheme.

10. Rule No. 16 to be placed at 9(a) i.e. "In framing proposals for schemes the grade of pay of staff should generally correspond to the scales of pay of Central State Government servants discharging similar duties."

11. The Central, or the State Government concerned will consult the Committee before making any change in the arrangements for supervision of the Scheme or in the approved technical programme.

12. Persons engaged in the schemes, who are not Government servants, will be entitled to leave in accordance with the provision of the Revised Leave Rules, 1933, framed by Government for the employees entering Government service on or after the 16th July, 1931; whereas, Government servants employed on the Committee's Schemes will be subject to the Leave Rules applicable to them as government servants.

13. Persons engaged in the schemes who are not Government servants, shall be entitled to subscribe to the Committee's Contributory Provident Fund as and when such a Fund is constituted and according to the conditions laid down in the rules made for the purpose.

Budget Estimates

14. Detailed annual budget estimates of current schemes for the forthcoming year should be submitted in advance so as to reach the Committee's office by the 1st of November each year. Revised budget estimates of such schemes should also reach the Committee's office by the 1st of November of the year to which they relate.

Extension of Schemes

15. Proposals for extension of schemes terminating during the course of a financial year as also for new schemes should be submitted together with the estimates for consideration by the Committee not later than 30th June, each year.

16. In framing proposals for schemes the grade of pay of staff should generally correspond to the scales of pay of Central, or State Government servants discharging similar duties.

Progress Reports

17. Reports of all schemes financed by the Committee shall relate to the period—from 1st June to 31st May—each year, and shall be submitted so as to reach the Committee's office by the 30th June at the latest. The report should ordinarily cover not more than 30 pages. Each report should be preceded by a non-technical summary.

18. At the close of a scheme, all results of investigations made during its continuance shall be collected and supplied to the Committee, in such form as may be required, for publication.

Lapsing of Grants

19. In cases where schemes sanctioned by the Committee are not started within a period of six months from the date of intimation, the sanctioned grants will lapse ; unless special reasons for delay are submitted by the Government concerned.

Recommended by the I.C.S.C at its 31st Meeting held
6th April, 1962 at Pusa, (Bihar).

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